

COMMITTEE ON RULES OF PRACTICE AND PROCEDURE  
OF THE  
JUDICIAL CONFERENCE OF THE UNITED STATES  
WASHINGTON, D.C. 20544

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**DATE:** May 11, 2000

**TO:** Judge Anthony J. Scirica, Chair  
Standing Committee on Rules of Practice and Procedure

**FROM:** Judge Will Garwood, Chair  
Advisory Committee on Appellate Rules

**I. Introduction**

The Advisory Committee on Appellate Rules met on April 13, 2000, in Washington, D.C. At that meeting, the Advisory Committee approved several items for action by the Standing Committee. The Advisory Committee also removed several items from its study agenda. Detailed information about the Advisory Committee's activities can be found in the minutes of the meeting and in the Committee's docket, both of which are attached to this report.

**II. Action Items**

**A. Rules 5(c) and 21(d)**

Rule 5 governs petitions for permission to appeal. A typographical error was made in Rule 5(c) during the 1998 restyling of the appellate rules. At its January 2000 meeting, the Standing Committee approved for publication an amendment to Rule 5(c) to correct that error.

A few weeks after the Standing Committee's meeting, the liaison to our committee from the appellate clerks pointed out that the typographical error that appears in Rule 5(c) also appears in Rule 21(d), which governs petitions for extraordinary relief. Also, the liaison pointed out that nothing in Rule 5 or in any other rule imposes any limitation on the length of a petition for permission to appeal. Likewise, nothing in Rule 21 or in any other rule imposes any limitation on the length of a petition for extraordinary relief.

The proposed amendment to Rule 5(c) is identical to the one approved by the Standing Committee in January, except that it adds a page limitation on petitions for permission to appeal (and related papers). The proposed amendment to Rule 21(d) corrects the same typographical error as the proposed amendment to Rule 5(c) and adds a page limitation on petitions for extraordinary relief (and related papers).

1 **Rule 5. Appeal by Permission**

2 (c) **Form of Papers; Number of Copies.** All papers must conform to Rule 32(a)(1)  
3 32(c)(2). Except by the court’s permission, a paper must not exceed 20 pages, exclusive  
4 of the disclosure statement, the proof of service, and the accompanying documents  
5 required by Rule 5(b)(1)(E). An original and 3 copies must be filed unless the court  
6 requires a different number by local rule or by order in a particular case.

7 **Committee Note**

8 **Subdivision (c).** A petition for permission to appeal, a cross-petition for permission to  
9 appeal, and an answer to a petition or cross-petition for permission to appeal are all “other  
10 papers” for purposes of Rule 32(c)(2), and all of the requirements of Rule 32(a) apply to those  
11 papers, except as provided in Rule 32(c)(2). During the 1998 restyling of the Federal Rules of  
12 Appellate Procedure, Rule 5(c) was inadvertently changed to suggest that only the requirements  
13 of Rule 32(a)(1) apply to such papers. Rule 5(c) has been amended to correct that error.

14  
15 Rule 5(c) has been further amended to limit the length of papers filed under Rule 5.  
16  
17

18 **Rule 21. Writs of Mandamus and Prohibition, and Other Extraordinary Writs**

19 (d) **Form of Papers; Number of Copies.** All papers must conform to Rule 32(a)(1)  
20 32(c)(2). Except by the court’s permission, a paper must not exceed 20 pages, exclusive  
21 of the disclosure statement, the proof of service, and the accompanying documents  
22 required by Rule 21(a)(2)(C). An original and 3 copies must be filed unless the court  
23 requires the filing of a different number by local rule or by order in a particular case.

24 **Committee Note**

25  
26 **Subdivision (d).** A petition for a writ of mandamus or prohibition, an application for  
27 another extraordinary writ, and an answer to such a petition or application are all “other papers”  
28 for purposes of Rule 32(c)(2), and all of the requirements of Rule 32(a) apply to those papers,

1 except as provided in Rule 32(c)(2). During the 1998 restyling of the Federal Rules of Appellate  
2 Procedure, Rule 21(d) was inadvertently changed to suggest that only the requirements of Rule  
3 32(a)(1) apply to such papers. Rule 21(d) has been amended to correct that error.

4  
5 Rule 21(d) has been further amended to limit the length of papers filed under Rule 21.

**B. Rules 25(c), 25(d), 26(c), 36(b), and 45(c) (Electronic Service Rules)**

Rule 25(a)(2)(D) presently authorizes the courts of appeals to permit papers to be *filed* by electronic means. The proposed amendments to Rules 25(c), 25(d), 26(c), 36(b), and 45(c) are intended to permit papers also to be *served* electronically.

Thanks to close cooperation between Profs. Cooper and Schiltz and the willingness of the Civil Rules and Appellate Rules Committees to compromise in order to achieve consistency, the electronic service amendments that the Appellate Rules Committee is proposing are virtually identical in substance to the electronic service amendments that the Civil Rules Committee has approved. Specifically:

- Like new FRCP 5(b)(2)(D), new Rule 25(c) permits electronic service only upon parties who consent in writing.
- As is true under new FRCP 5(b)(2)(D), under new Rule 25(c) a court may not promulgate local rules that forbid electronic service to be used upon consenting parties. Nevertheless, as is true under new FRCP 5(b)(2)(D), under new Rule 25(c) courts will have considerable discretion to use local rules to *regulate* electronic service.
- Under the new civil rules, only “FRCP 5” service may be made electronically; “FRCP 4” service (the service of process that commences a lawsuit) must continue to be made manually. Likewise, under the new appellate rules, the notice of appeal will still have to be served personally or by mail (see Rule 3(d)(1)). Only service that occurs after the notice of appeal has been served may be made electronically.
- Like new FRCP 5(b)(2)(D), new Rule 25(c) provides that electronic service is complete upon “transmission.”
- Like new FRCP 5(b)(3), new Rule 25(c) provides that if a party attempting to serve a paper electronically is notified that the transmission was not successful, service has not been completed. Nothing is said, either in new FRCP 5(b) or in new Rule 25(c), about failed service in other contexts (e.g., the return of mailed service as undeliverable).

**N.B.:** One minor difference between new FRCP 5(b)(3) and new Rule 25(c) is that the latter provides that failed electronic service is ineffective only if the party who attempted the service learns of the failure within three calendar days after transmission. The three calendar day limit was inserted by the Appellate Rules Committee to protect against abuse. Without such a limitation, one party could tell another party 15 minutes before a hearing that an electronic transmission was not received and force postponement of the hearing.

- Like new FRCP 6(e), new Rule 26(c) provides that when a party is required to respond to a paper within a prescribed period of time after that paper is served, three days are added to that prescribed period if the paper was served electronically.
- Like new FRCP 25(b)(2)(D), new Rule 25(b) makes it possible for a court, by local rule, to authorize the clerk to serve papers that have been electronically filed with the court.
- Like new FRCP 77(d), which permits the district court clerk to serve notice of the entry of an order or judgment electronically upon parties who have consented to electronic service, new Rules 36(b) and 45(c) permit the circuit court clerk to use electronic means to serve opinions, judgments, and notices of the entry of orders and judgments upon parties who have consented to such service.

1 **Rule 25. Filing and Service**

2 **(c) Manner of Service.**

3 (1) Service may be any of the following:

4 (A) personal, including delivery to a responsible person at the office of  
5 counsel;

6 (B) by mail, or ;

7 (C) by third-party commercial carrier for delivery within 3 calendar days; or

8 (D) by electronic means, if the party being served consents in writing.

9 (2) If authorized by local rule, a party may use the court’s transmission equipment to  
10 make electronic service under Rule 25(c)(1)(D).

1           (3)     When reasonable considering such factors as the immediacy of the relief sought,  
2                 distance, and cost, service on a party must be by a manner at least as expeditious  
3                 as the manner used to file the paper with the court.

4           (4)     ~~Personal service includes delivery of the copy to a responsible person at the office~~  
5                 ~~of counsel.~~ Service by mail or by commercial carrier is complete on mailing or  
6                 delivery to the carrier. Service by electronic means is complete on transmission,  
7                 unless the party making service is notified within 3 calendar days after  
8                 transmission that the paper was not received by the party served.

9     (d)     **Proof of Service.**

10           (1)     A paper presented for filing must contain either of the following:

11                 (A)     an acknowledgment of service by the person served; or

12                 (B)     proof of service consisting of a statement by the person who made service  
13                 certifying:

14                         (i)     the date and manner of service;

15                         (ii)    the names of the persons served; and

16                         (iii)   their mailing or e-mail addresses, or the addresses of the places of  
17                                 delivery.

18                                 **Committee Note**

19   Rule 25(a)(2)(D) presently authorizes the courts of appeals to permit papers to be *filed* by  
20   electronic means. Rule 25 has been amended in several respects to permit papers also to be  
21   *served* electronically. In addition, Rule 25(c) has been reorganized and subdivided to make it  
22   easier to understand.  
23  
24

1       **Subdivision (c)(1)(D).** New subdivision (c)(1)(D) has been added to permit service to be  
2 made electronically, such as by e-mail or fax. No party may be served electronically, either by  
3 the clerk or by another party, unless the party has consented in writing to such service.  
4

5             A court of appeals may not, by local rule, forbid the use of electronic service on a party  
6 that has consented to its use. At the same time, courts have considerable discretion to use local  
7 rules to regulate electronic service. Difficult and presently unforeseeable questions are likely to  
8 arise as electronic service becomes more common. Courts have the flexibility to use their local  
9 rules to address those questions. For example, courts may use local rules to set forth specific  
10 procedures that a party must follow before the party will be deemed to have given written  
11 consent to electronic service.  
12

13       **Subdivision (c)(2).** The courts of appeals are authorized under Rule 25(a)(2)(D) to  
14 permit papers to be filed electronically. Technological advances may someday make it possible  
15 for a court to forward an electronically filed paper to all parties automatically or semi-  
16 automatically. When such court-facilitated service becomes possible, courts may decide to  
17 permit parties to use the courts' transmission facilities to serve electronically filed papers on  
18 other parties who have consented to such service. Court personnel would use the court's  
19 computer system to forward the papers, but the papers would be considered served by the filing  
20 parties, just as papers that are carried from one address to another by the United States Postal  
21 Service are considered served by the sending parties. New subdivision (c)(2) has been added so  
22 that the courts of appeals may use local rules to authorize such use of their transmission facilities,  
23 as well as to address the many questions that court-facilitated electronic service is likely to raise.  
24

25       **Subdivision (c)(4).** The second sentence of new subdivision (c)(4) has been added to  
26 provide that electronic service is complete upon transmission. Transmission occurs when the  
27 sender performs the last act that he or she must perform to transmit a paper electronically;  
28 typically, it occurs when the sender hits the "send" or "transmit" button on an electronic mail  
29 program. There is one exception to the rule that electronic service is complete upon  
30 transmission: If the sender is notified within 3 calendar days — by the sender's e-mail program  
31 or otherwise — that the paper was not received, service is not complete, and the sender must take  
32 additional steps to effect service. A paper has been "received" by the party on which it has been  
33 served as long as the party has the ability to retrieve it. A party cannot defeat service by  
34 choosing not to access electronic mail on its server.  
35

36       **Subdivision (d)(1)(B)(iii).** Subdivision (d)(1)(B)(iii) has been amended to require that,  
37 when a paper is served by e-mail, the proof of service of that paper must include the e-mail  
38 address to which the paper was transmitted.  
39  
40

1 **Rule 26. Computing and Extending Time**

2 (c) **Additional Time after Service.** When a party is required or permitted to act within a  
3 prescribed period after a paper is served on that party, 3 calendar days are added to the  
4 prescribed period unless the paper is delivered on the date of service stated in the proof of  
5 service. For purposes of this Rule 26(c), a paper that is served electronically is not  
6 treated as delivered on the date of service stated in the proof of service.

7 **Committee Note**

8 **Subdivision (c).** Rule 26(c) has been amended to provide that when a paper is served on  
9 a party by electronic means, and that party is required or permitted to respond to that paper  
10 within a prescribed period, 3 calendar days are added to the prescribed period. Electronic service  
11 is usually instantaneous, but sometimes it is not, because of technical problems. Also, if a paper  
12 is electronically transmitted to a party on a Friday evening, the party may not realize that he or  
13 she has been served until two or three days later. Finally, extending the "three day rule" to  
14 electronic service will encourage parties to consent to such service under Rule 25(c).

15  
16  
17 **Rule 36. Entry of Judgment; Notice**

18 (b) **Notice.** On the date when judgment is entered, the clerk must ~~mail to~~ serve on all parties  
19 a copy of the opinion — or the judgment, if no opinion was written — and a notice of the  
20 date when the judgment was entered.

21 **Committee Note**

22 **Subdivision (b).** Subdivision (b) has been amended so that the clerk may use electronic  
23 means to serve a copy of the opinion or judgment or to serve notice of the date when judgment  
24 was entered upon parties who have consented to such service.

25  
26  
27 **Rule 45. Clerk's Duties**

28 (c) **Notice of an Order or Judgment.** Upon the entry of an order or judgment, the circuit  
29 clerk must immediately serve by mail a notice of entry on each party to the proceeding,

1 with a copy of any opinion, and must note the mailing date of service on the docket.  
2 Service on a party represented by counsel must be made on counsel.

3 **Committee Note**

4 **Subdivision (c).** Subdivision (c) has been amended so that the clerk may use electronic  
5 means to serve notice of entry of an order or judgment upon parties who have consented to such  
6 service.

**C. Rule 4(a)(7)**

This amendment should be considered in conjunction with the amendments to FRCP 54(a) and 58 that are being proposed by the Civil Rules Committee.

This amendment attempts to resolve four circuit splits. Two circuit splits — which I will describe in a moment — are addressed in new Rule 4(a)(7)(A). Two other circuit splits — which are described in the Committee Note — are addressed in new Rule 4(a)(7)(B).

A prior version of this amendment was presented to the Standing Committee at its January 2000 meeting. At that meeting, the Standing Committee raised no objection to proposed Rule 4(a)(7)(B). Except for minor stylistic changes in the text of the rule and some tightening up of the Committee Note, the proposed Rule 4(a)(7)(B) that appears below is identical to the proposed Rule 4(a)(7)(B) that the Standing Committee considered without objection in January. I will say no more about it.

The concerns of the Standing Committee related solely to proposed Rule 4(a)(7)(A). That provision attempted to resolve circuit splits over two issues.

1. The first split that the prior version of Rule 4(a)(7)(A) attempted to resolve related to what we have called the “time bomb” problem. FRCP 58 provides that a “judgment” is not “effective” until it is “set forth on a separate document.” According to every circuit except the First Circuit, if a judgment is not entered on a separate document, neither the time to bring post-judgment motions nor the time to appeal ever begins to run. Ignorance of the separate document requirement appears to be widespread; every year, hundreds of cases are terminated with judgments that are not set forth on separate documents. As a result, there are thousands of “time bombs” ticking away in the federal system — that is, long dormant cases that could be appealed at any time.

The version of Rule 4(a)(7)(A) presented to the Standing Committee in January attempted to impose a “cap” on the length of time that litigants would have to appeal a judgment that should have been entered on a separate document but was not. Specifically, the prior version of Rule 4(a)(7)(A) provided that a judgment that had not been set forth on a separate document

would be treated as entered for purposes of the appellate rules — notwithstanding anything to the contrary in the FRCP — 150 days after the judgment was entered in the civil docket. On the 150th day, the time to appeal the judgment would begin to run.

The Standing Committee’s main concern about this proposal was that it would decouple the running of the time to bring post-judgment motions from the running of the time to bring appeals. At present, both the time to bring post-judgment motions under the FRCP and the time to bring appeals under FRAP begin to run at the same time — when judgment is set forth on a separate document. But under the proposed amendment to Rule 4(a)(7), if a judgment was supposed to be set forth on a separate document but was not, the time to bring *post-judgment motions* would never begin to run under the FRCP, while the time to *appeal* would begin to run on the 150th day under FRAP.

The Standing Committee was uncomfortable with this decoupling. The Standing Committee also pointed out that this decoupling would create a substantial loophole in the 150 day cap. Under current Rule 4(a)(4)(A), the timely filing of certain post-judgment motions tolls the time to appeal, and, according to the rule, “the time to file an appeal runs for all parties from the entry of the order disposing of the last such remaining motion.” Because the timeliness of post-judgment motions would be measured under the FRCP (not FRAP), and because the time to bring a post-judgment motion would not begin to run under the FRCP until the judgment was *actually* set forth on a separate document, a timely post-judgment motion could be filed under the FRCP long after the time to appeal the underlying judgment had theoretically expired under the proposed amendment to Rule 4(a)(7). Such a post-judgment motion would “revive” the time to appeal, and thus defeat the cap.

The Standing Committee asked Judge Niemeyer and Prof. Cooper to work with Prof. Schiltz and me to try to find a solution to the “time bomb” problem that would impose an effective cap and would do so without decoupling the running of the time to bring post-judgment motions from the running of the time to bring appeals. We believe that we have come up with such a solution.

Under our proposal, FRCP 58(b) would provide that, when a judgment must be set forth on a separate document, that judgment will be treated as entered upon the earlier of the following: (1) actual entry on a separate document, or (2) the passage of 60 days after entry in the civil docket. Rule 4(a)(7) would simply provide that a judgment will be treated as entered for purposes of Rule 4 (that is, for purposes of the running of the time to appeal) when it is treated as entered for purposes of FRCP 58 (that is, for purposes of the running of the time to bring post-judgment motions). In this way, a 60 day cap is imposed on judgments that should have been entered on separate documents but were not, and the running of the time to appeal continues to be coupled with the running of the time to bring post-judgment motions.

2. The second issue that the prior version of Rule 4(a)(7)(A) attempted to address related to whether orders that dispose of post-judgment motions must be entered on separate documents. A lot turns on this question.

Under Rule 4(a)(4)(A), the filing of certain post-judgment motions tolls the time to appeal the underlying judgment until the “entry” of the order disposing of the last such remaining motion. If an order disposing of a post-judgment motion is not “entered” until it is set forth on a separate document, then the time to appeal a judgment never begins to run if such an order is not entered on a separate document. It is extremely common for orders that deny post-judgment motions *not* to be set forth on separate documents; in those circuits that hold that orders disposing of post-judgment motions are not entered until set forth on separate documents, the “time bomb” problem is magnified.

Courts have disagreed about the extent to which orders disposing of post-judgment motions must be set forth on separate documents. This disagreement reflects a broader dispute among courts about whether Rule 4(a)(7) independently imposes a separate document requirement (a requirement that is distinct from the separate document requirement that is imposed by FRCP 58) or whether Rule 4(a)(7) instead incorporates the separate document requirement as it exists in the FRCP. Further complicating the matter, courts in the former camp disagree among themselves about the scope of the separate document requirement that they interpret Rule 4(a)(7) as imposing, and courts in the latter camp disagree among themselves about the scope of the separate document requirement imposed by FRCP 58.

The version of Rule 4(a)(7)(A) presented to the Standing Committee in January would have partially solved this problem by making it clear that Rule 4(a)(7) simply incorporates the separate document requirement as it exists in the FRCP, and does not impose a separate document requirement of its own. The Standing Committee supported this proposal, as far as it went. The Standing Committee’s concern was that, under the amendment, the law would still be a mess. True, a court trying to determine whether a particular order disposing of a post-judgment motion had to be entered on a separate document would know to look solely to the FRCP (and not to FRAP), but, in trying to figure out whether the FRCP required entry on a separate document, the court would confront an almost impenetrable body of conflicting case law.

Again, Judge Niemeyer, Prof. Cooper, Prof. Schiltz, and I have come up with what we believe to be an effective solution. Under our proposal, FRCP 58(a) would continue to provide that judgments and amended judgments must be entered on separate documents. However, Rule 58(a) would expressly exempt from the separate document requirement all orders disposing of the post-judgment motions that can toll the time to appeal under Rule 4(a)(4)(A) (as well as certain other post-judgment motions). Thus, new FRCP 58(a) would resolve the conflicts over this issue by imposing a uniform national rule, and new Rule 4(a)(7)(A) would make clear that FRAP does not impose a separate document requirement of its own.

1 **Rule 4. Appeal as of Right — When Taken**

2 **(a) Appeal in a Civil Case.**

3 **(7) Entry Defined.**

4 **(A)** A judgment or order is entered for purposes of this Rule 4(a) when it is  
5 entered ~~in compliance with~~ for purposes of Rules 58(b) and 79(a) of the  
6 Federal Rules of Civil Procedure.

7 **(B)** A failure to enter a judgment or order on a separate document when  
8 required by Rule 58(a)(1) of the Federal Rules of Civil Procedure does not  
9 affect the validity of an appeal from that judgment or order.

10 **Committee Note**

11  
12 **Subdivision (a)(7).** Several circuit splits have arisen out of uncertainties about how Rule  
13 4(a)(7)'s definition of when a judgment or order is "entered" interacts with the requirement in  
14 Fed. R. Civ. P. 58 that, to be "effective," a judgment must be set forth on a separate document.  
15 Rule 4(a)(7) and Fed. R. Civ. P. 58 have been amended to resolve those splits.

16  
17 1. The first circuit split addressed by the amendments to Rule 4(a)(7) and Fed. R. Civ. P.  
18 58 concerns the extent to which orders that dispose of post-judgment motions must be entered on  
19 separate documents. Under Rule 4(a)(4)(A), the filing of certain post-judgment motions tolls the  
20 time to appeal the underlying judgment until the "entry" of the order disposing of the last such  
21 remaining motion. Courts have disagreed about whether such an order must be set forth on a  
22 separate document before it is treated as "entered." This disagreement reflects a broader dispute  
23 among courts about whether Rule 4(a)(7) independently imposes a separate document  
24 requirement (a requirement that is distinct from the separate document requirement that is  
25 imposed by the Federal Rules of Civil Procedure ("FRCP")) or whether Rule 4(a)(7) instead  
26 incorporates the separate document requirement as it exists in the FRCP. Further complicating  
27 the matter, courts in the former "camp" disagree among themselves about the scope of the  
28 separate document requirement that they interpret Rule 4(a)(7) as imposing, and courts in the  
29 latter "camp" disagree among themselves about the scope of the separate document requirement  
30 imposed by the FRCP.

31  
32 Rule 4(a)(7) has been amended to make clear that it simply incorporates the separate  
33 document requirement as it exists in Fed. R. Civ. P. 58. Under amended Rule 4(a)(7), a  
34 judgment or order is entered for purposes of Rule 4(a) when that judgment or order is entered for





**D. Rule 26.1 (Financial Disclosure)**

Like the other advisory committees, the Appellate Rules Committee approved amendments regarding financial disclosure at its spring meeting. At your request, Profs. Cooper, Coquillette, Schiltz, and Schlueter conferred by telephone on May 4 and made a number of changes in the financial disclosure amendments that had been approved by the Appellate, Civil, and Criminal Rules Committees, in order to achieve as much substantive and stylistic consistency as possible. The proposed amendment to Rule 26.1 reproduced below reflects several stylistic changes made as a result of the reporters’ conference. I have approved those changes on behalf of the Appellate Rules Committee.

My understanding is that the three sets of financial disclosure amendments differ substantively in only two respects (putting aside differences that are necessary because of the differences between trial courts and appellate courts, or between civil cases and criminal cases):

First, the civil rules provision, unlike the appellate rules provision and the criminal rules provision, explicitly requires the clerk to give financial disclosure information to the judge. The Appellate Rules Committee (and, I’m told, the Criminal Rules Committee) chose not to adopt such a provision. The rules of practice and procedure assume that *everything* filed with a clerk is provided to a judge; the Appellate Rules Committee is afraid of the negative implication that might arise if the rules start specifying that certain information must be given to a judge while remaining silent about other information. That said, such a requirement may be more defensible in the civil (and criminal) rules than in the appellate rules, as in the district courts it is common for cases to be pending longer with more interim judicial actions before final resolution.

Second, the criminal rules provision requires “[a]ny . . . party” to a criminal proceeding to identify “any organizational victims of the criminal activity.” The appellate rules provision does not include such a requirement. Putting aside the Fifth Amendment and other problems raised by the specific proposal approved by the Criminal Rules Committee, the Appellate Rules Committee believes that any expansion of disclosure obligations beyond what is presently required by Rule 26.1 should be left to the Judicial Conference, using the authority given to it under the amended rules. In our view, the Standing Committee should focus on extending Rule 26.1 to the other rules of practice and procedure and providing a process for future expansion of disclosure obligations. To try to undertake such an expansion now — especially such a controversial expansion — might imperil the other goals.

1 **Rule 26.1 Corporate Disclosure Statement**

2 **(a) Who Must File.**

3 **(1) Nongovernmental corporate party.** Any nongovernmental corporate party to a

4 proceeding in a court of appeals must file a statement that:

1 (a) identifying all its any parent corporations and listing any publicly held  
2 company corporation that owns 10% or more of the party's its stock or  
3 states that there is no such corporation, and

4 (b) discloses any additional information that may be required by the Judicial  
5 Conference of the United States.

6 (2) **Other party.** Any other party to a proceeding in a court of appeals must file a  
7 statement that discloses any information that may be required by the Judicial  
8 Conference of the United States.

9 (b) **Time for Filing; Supplemental Filing.** A party must file the Rule 26.1(a) statement  
10 with the principal brief or upon filing a motion, response, petition, or answer in the court of  
11 appeals, whichever occurs first, unless a local rule requires earlier filing. Even if the statement  
12 has already been filed, the party's principal brief must include the statement before the table of  
13 contents. A party must supplement its statement whenever the information that must be  
14 disclosed under Rule 26.1(a) changes.

15 (c) **Number of Copies.** If the Rule 26.1(a) statement is filed before the principal brief, or  
16 if a supplemental statement is filed, the party must file an original and 3 copies unless the court  
17 requires a different number by local rule or by order in a particular case.

18 **Committee Note**

19  
20 **Subdivision (a).** Rule 26.1(a) presently requires nongovernmental corporate parties to  
21 file a "corporate disclosure statement." In that statement, a nongovernmental corporate party is  
22 required to identify all of its parent corporations and all publicly held corporations that own 10%  
23 or more of its stock. The corporate disclosure statement is intended to assist judges in  
24 determining whether they must recuse themselves by reason of "a financial interest in the subject  
25 matter in controversy." Code of Judicial Conduct, Canon 3C(1)(c) (1972).  
26

1            Rule 26.1(a) has been amended to require that nongovernmental corporate parties who  
2 currently do not have to file a corporate disclosure statement — that is, nongovernmental  
3 corporate parties who do not have any parent corporations and at least 10% of whose stock is not  
4 owned by any publicly held corporation — inform the court of that fact. At present, when a  
5 corporate disclosure statement is not filed, courts do not know whether it has not been filed  
6 because there was nothing to report or because of ignorance of Rule 26.1(a).  
7

8            Rule 26.1(a) does not require the disclosure of all information that could conceivably be  
9 relevant to a judge who is trying to decide whether he or she has a “financial interest” in a case.  
10 Experience with divergent disclosure practices and improving technology may provide the  
11 foundation for more comprehensive disclosure requirements. The Judicial Conference,  
12 supported by the committees that work regularly with the Code of Judicial Conduct and by the  
13 Administrative Office of the United States Courts, is in the best position to develop any  
14 additional requirements and to adjust those requirements as technological and other  
15 developments warrant. Thus, Rule 26.1(a) has been amended to authorize the Judicial  
16 Conference to promulgate more detailed financial disclosure requirements — requirements that  
17 might apply beyond nongovernmental corporate parties.  
18

19            As has been true in the past, Rule 26.1(a) does not forbid the promulgation of local rules  
20 that require disclosures in addition to those required by Rule 26.1(a) itself. However, along with  
21 the authority provided to the Judicial Conference to require additional disclosures is the authority  
22 to preempt any local rulemaking on the topic of financial disclosure.  
23

24            **Subdivision (b).** Rule 26.1(b) has been amended to require parties to file supplemental  
25 disclosure statements whenever there is a change in the information that Rule 26.1(a) requires the  
26 parties to disclose. For example, if a publicly held corporation acquires 10% or more of a party’s  
27 stock after the party has filed its disclosure statement, the party should file a supplemental  
28 statement identifying that publicly held corporation.  
29

30            **Subdivision (c).** Rule 26.1(c) has been amended to provide that a party who is required  
31 to file a supplemental disclosure statement must file an original and 3 copies, unless a local rule  
32 or an order entered in a particular case provides otherwise.

### III. Information Items

I have only one item of information to share with you: Prof. Schiltz will be leaving Notre Dame Law School this summer to accept an appointment as Associate Dean and Professor of Law at the law school that the University of St. Thomas is opening in Minneapolis (Prof. Schiltz’s hometown). Prof. Schiltz will be instrumental in hiring faculty and staff, raising funds, designing the building, putting together the curriculum, and otherwise shaping this new Catholic law school, which will open its doors in August 2001. I am pleased to inform you that Prof. Schiltz will also be continuing to serve as Reporter to the Appellate Rules Committee.