

COMMITTEE ON RULES OF PRACTICE AND PROCEDURE
OF THE
JUDICIAL CONFERENCE OF THE UNITED STATES
WASHINGTON, D.C. 20544

JEFFREY S. SUTTON
CHAIR

REBECCA A. WOMELDORF
SECRETARY

DAVID G. CAMPBELL
CHAIR
CIVIL RULES ADVISORY COMMITTEE

ROBERT M. DOW, JR.
CHAIR
CIVIL RULE 23 SUBCOMMITTEE

MEMORANDUM

August 14, 2015

TO: CIVIL RULE 23 MINI-CONFERENCE PARTICIPANTS

On behalf of the Rule 23 Subcommittee of the Judicial Conference Advisory Committee on Civil Rules, I would again like to thank you for agreeing to participate in the Rule 23 Mini-Conference on September 11, 2015 at the Grand Hyatt DFW.

Along with this letter you will be receiving the packet of materials designed to introduce the issues that we hope to explore during the Mini-Conference. Please feel free to share these materials with others who may be interested, as we are looking for the best possible feedback on the matters under consideration. The materials also will be posted on the website of the Administrative Office of the US Courts. We welcome written comments at any time, which may be submitted to the AO either electronically (Rules_Support@ao.uscourts.gov) or by mail. To the extent that anyone has a comment that they would like the Subcommittee members to consider prior to the Mini-Conference, we would ask that you transmit your submission to the AO as soon as possible and no later than September 8. There will be a relatively short window of time between the Mini-Conference and the deadline for the Subcommittee to submit its materials for the November meeting of the full Advisory Committee on Civil Rules, and that also would be a particularly good time for further written submissions.

In regard to the format for the Mini-Conference, we intend to begin by asking participants to very briefly state their name and affiliation and identify any issue(s) that they have a particularly strong interest in addressing. The nine topics on our current agenda are set out on pages 1 and 2 of the introductory materials. During the morning session, we plan to focus on topics 1-3. We will then turn to topics 4-7 in the afternoon session and probably will touch on topics 8 and 9 only if time permits. As we move through the issues, the Subcommittee will give a brief introduction of our current drafts and sketches, which we hope will generate a lively discussion until it is time to move on to the next item.

Again, thank you very much for your participation. We look forward to seeing you in Dallas.

Sincerely,



Robert M. Dow, Jr.
United States District Judge
Chair, Rule 23 Subcommittee

cc: Rule 23 Subcommittee